

Health and Safety Plan

We have created a Health and Safety Plan that aims to mitigate risk in relation to COVID-19. The virus is not something to be feared, but we must do what we can to be safe and responsible in an effort to keep our school community safe. There are no guarantees that any safety measure will prevent someone from contracting COVID- 19, but we want to do everything we can to minimize the risks. That is why we are asking parents to be our first line of defense. We are asking parents to do a daily, informal screening at home with your students using a symptom checklist. We will assume on a daily basis that if you have sent your child to school, you have already evaluated them and determined they are well. This practice will reduce the risk of potentially sick or contagious students coming to school and exposing others.

Our intent in developing and implementing this plan is to follow the great commandment and to love God and others!

“Teacher, which is the greatest commandment in the Law?” Jesus replied: “Love the Lord your God with all your heart and with all your soul and with all your mind.’ This is the first and greatest commandment. And the second is like it: ‘Love your neighbor as yourself.’ All the Law and the Prophets hang on these two commandments.” Matthew 22:36 - 40

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: **Shenango Valley Faith Academy**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place? As long as Mercer County is in the yellow or green phase, we plan to reopen Shenango Valley Faith Academy for all students and staff. We will be following guidelines for- sanitizing classrooms/bathrooms prior to re-opening, on-going sanitizing once school is in operation, handwashing/sanitizing hands, face coverings for staff, students, family members, and visitors, social distancing in classroom and common spaces, limiting outside visitors to the school, outdoor activities, monitoring and isolating sick children, protection of students, staff, and family members at high-risk of severe illness, training all staff on the Health and Safety Plan, communication and education to students and families and a plan for remote learning if we required to close.
- How did you engage stakeholders in the type of re-opening your school entity selected? SVFA school board had planning sessions over the summer to evaluate what action would be best for our school students and staff. Parents will be educated on measures included in the Health and Safety Plan prior to the start of the school year and throughout the school year as needed if changes occur.
- How will you communicate your plan to your local community? Our plan will be presented to our school parents and families at a meeting prior to the opening of school. Our plan will be posted on our school website.
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations? SVFA staff and school board will be closely monitoring the community situation to make informed decisions regarding a need for school closure or modification to operations. We will follow any guidance/orders given by the Governor of Pennsylvania or Secretary of the Pennsylvania Department of Health. Decisions will be communicated promptly to parents and families as soon as possible.

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern). **SVFA will not be offering optional distance learning at this time unless a student requires it due to need to isolate or quarantine.**
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): **September 8, 2020**

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Pastor Carl Nicklas	School founder/ School board member/Principal	Both
Cynthia Nicklas	School founder/ School board member/community	Both
Cara Print	School board member/Head teacher	Both
Aaron Jacobson	School board member/Teacher/parent	Both

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Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: SVFA will follow the Guidance for Cleaning and Disinfecting for schools published by the CDC. SVFA staff will be cleaning and sanitizing all school spaces including the entryway, hallway, classrooms and office prior to start of the school year. This will include all surfaces such as cubbies, tables, desks, etc. We have obtained cleaning supplies, sanitizing solution and had sanitizer according to the CDC requirements for Covid-19 from online sources such as Amazon. Staff will be cleaning frequently touched areas throughout the school day. Restrooms will be sanitized before and after use by students. Scoring and testing tables will be sanitized after each student use. All staff will be trained on cleaning, sanitizing, disinfecting and ventilation protocols prior to the start of the school year. Pastor Carl will provide training and monitor daily procedures are followed. A checklist will be maintained daily to record cleaning and sanitizing.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	Clean and disinfect frequently touched surfaces and objects within the school at least daily, including but not limited to door handles, light switches, desks, tables, microwave, sink handles, toilets. Restrooms will be sanitized before and after scheduled restroom breaks. Scoring and testing tables will be sanitized between each student use.	Same as Yellow	Pastor Carl Nicklas, Principal and School Board President	Sanitizer, disinfectants, paper towels, gloves	Y
Other cleaning, sanitizing, disinfecting, and ventilation practices	Increase circulation of outdoor air by opening windows and doors when possible. Students will not be present when disinfectants are being used. Students will not participate in disinfecting activities.	Same as Yellow	Pastor Carl Nicklas, Principal and School Board President	None	Y

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?

- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: SVFA has limited classroom/learning spaces but also has a small enrollment for the size of the space. Due to the large open room that is the main classroom students and staff will be able to maintain 6ft social distancing. Students will be assigned every other desk in order to maintain 6ft distance. Students will be educated on maintaining social distancing and other safety measures to prevent spread of infection. Teacher desks will have plexiglass dividers to maintain a separation from students. Students will use flag system already in place as per ACE protocol for teacher assistance which will aid in maintaining distancing. Students will be scheduled for testing so that social distancing will be maintained. Lunch breaks will be staggered to limit the number of students at the lunch tables. Students will access cubbies one at a time. They will need to wait in the classroom and take turns accessing the cubbies. Students and staff will maintain 6 ft social distancing when entering or exiting the classroom for restroom breaks and stay on right hand side of the hallway. Students and staff will be performing hand hygiene frequently throughout the day not limited to before and after eating, after use of the restroom, after sneezing or coughing, after face mask adjustment or facial touching. Sufficient supplies for hand hygiene will be available. Visitors will be limited from entry to SVFA. Visitors will be screened for symptoms and/or exposure to Covid19 and have temperature checked prior to entry if deemed essential. All visitors will be required to wear face coverings to enter and exit the building and the classroom. Protocols will be in place for all students, staff and essential visitors regardless of age or grade. All staff will be trained on social distancing and safety protocols prior to start of the school year and reviewed regularly at staff and school board meetings or as needed.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Students will occupy every other desk in order to maintain a 6 feet separation. Students and staff will observe 6 feet social distancing at all times when possible. Teachers desks will have plexiglass shields to separate from students when the need arises for students to approach the teacher's desk.</p>	<p>Same as Yellow</p>	<p>Pastor Carl Nicklas, Principal and School Board President</p>	<p>Plexiglass shields</p>	<p>Y</p>
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Students will be encouraged to remain at their desks as much as possible. Lunch tables may be utilized by staggering lunch breaks and a spacing pattern to maintain 6 feet distancing. Only 1 student at a time will be permitted at the cubbies. Students will need to wait in the classroom for their turn at the cubbies. There will be no sharing of food or utensils.</p>	<p>Same as Yellow</p>	<p>Cara Print, Head Teacher and School Board member</p>	<p>none</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Staff and students will perform proper handwashing with soap and water for at least 20 seconds frequently throughout the day. Handwashing will be performed before and after eating or preparing food, after touching their face, after using the restroom, after coughing or sneezing, after handling face mask, after touching garbage, etc. Alcohol based sanitizer will be readily available for students and staff for when handwashing is not available. Alcohol based sanitizer will be at least 60% alcohol. Adequate supplies including soap, hand sanitizer, paper towels, tissues and no touch trash cans will be available. Students will be monitored and educated on proper hand hygiene daily.</p>	<p>Same as Yellow</p>	<p>Pastor Carl Nicklas, Principal and School Board President</p>	<p>Soap, paper towels, hand sanitizer</p>	<p>Y</p>
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Posters and signs for proper hand hygiene, when to stay home when sick, social distancing, proper covering of coughs and sneezes, use of face masks/coverings etc will be posted in highly visible places including the entrance, classrooms, and restrooms.</p>	<p>Same as Yellow</p>	<p>Cynthia Nicklas, School Board member</p>	<p>Posters/signs</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>Nonessential visitors will be restricted from entering SVFA suite and classrooms. SVFA door is kept locked during school hours and visitors need permission to gain entry. If a visitor is deemed essential and permitted to gain entry, they will be required to answer screening questions and have their temperature checked. Entry will be permitted based on outcome of screening questions and temperature results. Face coverings must be worn by visitors unless they have a medical or mental health condition or disability the precludes the wearing of a face covering.</p>	<p>Same as Yellow</p>	<p>Pastor Carl Nicklas, Principal and School Board President</p>	<p>Contact-less thermometers; screening questions; visitor log</p>	<p>Y</p>
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>SVFA students and staff will maintain 6 ft social distancing for any recess or physical education classes. Students will not be required to wear face coverings while actively engaged in workouts. Face coverings are to be worn during recess or physical education if not actively engaged in physical activity. Proper hand hygiene will be performed before and after recess or physical education class.</p>	<p>Same as Yellow</p>	<p>Aaron Jacobson, Teacher and School Board member</p>	<p>Face coverings; soap; paper towels; hand sanitizer</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the sharing of materials among students	Student's belongings will be kept separated from other students in individually labeled cubbies or at the student's desk. Adequate supplies or materials will be available to prevent sharing between students. Students should expect to provide any supplies needed as requested by SVFA. Materials that do have to be shared by students will be cleaned and sanitized between uses. Items that can't be cleaned by usual cleaning and sanitizing methods will be quarantined from use for 3 days. Students will be monitored and educated daily regarding not sharing belongings with other students.	Same as Yellow	Pastor Carl Nicklas, Principal and School Board President	Individually labeled cubbies, cleaners/disinfectants, sanitizer; quarantine bins for materials unable to be sanitized	Y
Staggering the use of communal spaces and hallways	Students will be encouraged to remain at their desks as much as possible. Lunch tables may be utilized by staggering lunch breaks and a spacing pattern to maintain 6 feet distancing. Only 1 student at a time will be permitted at the cubbies. Students will need to wait in the classroom for their turn at the cubbies. Students and staff will maintain 6 ft social distancing in the hallway and stay to the right of the hallway to maintain distance of others that may be walking in the other direction.	Same as Yellow	Pastor Carl Nicklas, Principal and School Board President	none	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Adjusting transportation schedules and practices to create social distance between students	Students at SVFA tend to arrive at different times due to having different modes of transportation and being bused from various school districts. Students should be aware of others possibly entering or exiting the school at the same time and maintain 6 ft social distancing. Students, staff and visitors are required to wear face coverings when entering and exiting the building that houses SVFA.	Same as Yellow	Pastor Carl Nicklas, Principal and School Board President	Face coverings	Y
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	The number of individuals in the classrooms and other spaces utilized by SVFA is inherently limited due to small enrollment. SVFA will not plan to enroll more students than would be safe for the size of the school space. Visitors will be restricted from entering the classroom unless deemed essential.	Same as Yellow	Pastor Carl Nicklas, Principal and School Board President	none	Y
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	Parents will be responsible for coordinating any childcare before or after school hours and transportation associated with the child care. Any modification of school hours or of the school calendar will be communicated to parents and any school districts providing busing as soon as possible once the change has been made.	Same as Yellow	Pastor Carl Nicklas, Principal and School Board President	none	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other social distancing and safety practices	Any school gatherings, events or activities will be limited to those that can occur while maintaining social distancing and following other guidelines according to Pennsylvania Department of Health. Students who are transported to and from school utilizing their public school district buses will follow guidelines for social distancing and safety practices as directed by the school district/bus system.	Same as Yellow	Pastor Carl Nicklas, Principal and School Board President	none	Y

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?

- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: SVFA will educate parents and students on the importance of students staying home when they are sick. Any student or staff with a fever of 100.4 degrees or higher or has symptoms of possible COVID-19 infection should not be in school. Pre-screening questions will be provided for staff and students to use prior to coming to school each day. Staff and students will be screened daily prior to entry into the classroom and have their temperature taken with a contact-less thermometer. Screenings done at school will be done safely, respectfully and in a manner to maintain privacy. Screening done at the school should not replace screening to be done at home prior to coming to school each day. If a student has or develops symptoms consistent with COVID-19 while in attendance at school they will be isolated in a separate room until a parent or guardian can pick them up. Ill students should be picked up by a parent or guardian promptly. Staff that develop symptoms while at school will leave immediately when symptoms occur. Staff and students will follow the CDC guidelines for isolation and when to return to school if they have symptoms of COVID-19 or a positive COVID-19 test result. Staff and students will quarantine following the CDC guidelines if they have been a close contact with someone who has tested positive for COVID-19. Families will be notified by the school of any possible exposure and what measures will be taken. All staff will be trained and competent to monitor students for symptoms of COVID-19 prior to the start of the school year.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Parents will be given a prescreening form to use daily to help them determine if their child is safe to report to school. School staff will also ask screening questions and check each student's temperature prior to the admittance to the classroom each day.</p>		<p>Pastor Carl Nicklas, Principal and School Board President</p>	<p>Pre-screening forms, contact-less thermometers; daily log sheets</p>	<p>Y</p>
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>If a student is symptomatic of COVID-19 they will be isolated in a separate room from the other students until a parent/guardian picks the student up to take him/her home. The isolation room will be cleaned and disinfected after at least 24hrs using the CDC Guidance on Cleaning and Disinfecting.</p>		<p>Pastor Carl Nicklas, Principal and School Board President</p>	<p>Isolation room; cleaning/disinfectants</p>	<p>Y</p>

<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>SVFA will utilize Pennsylvania Department of Health's COVID-19 Symptomatic K-12 Student or Staff Process Flow to determine steps schools should take when a student or staff member present with symptoms of COVID-19 but are not a confirmed case, including criteria for returning to school. Staff/students who tested positive for COVID-19 or who had symptoms may return to school 10 days after symptoms first appeared and 24 hours with no fever without the use of fever-reducing medications and other symptoms of COVID-19 are improving. Staff /students who have had close contact with someone with COVID-19 should stay home for 14 days after their last exposure to that person. However, anyone who has had close contact with someone with COVID-19 and who developed COVID-19 illness within the previous 3 months and has recovered and remains without COVID-19 symptoms (for example, cough, shortness of breath) does not need to stay home. Parents of students should be in close communication with school staff to report any positive testing, symptoms indicative of COVID-19 or exposure to someone one with COVID-19 (close contact). School staff will work closely with parents to help make decisions regarding their</p>		<p>Pastor Carl Nicklas, Principal and School Board President</p>	<p>none</p>	<p>Y</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	student for their safety and the overall safety of the school.				
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	Staff and school families will be notified by phone of any school closures. Any changes in safety protocols will be communicated in writing to parents/students as they occur.		Pastor Carl Nicklas, Principal and School Board President	none	Y
Other monitoring and screening practices	Daily screening and contactless temperature checks of all staff and students will occur each day before entry in the classroom.		Pastor Carl Nicklas, Principal and School Board President	Contact-less thermometer; daily log sheets	Y

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: SVFA staff, students and essential visitors will wear face coverings in accordance with the Order of the Secretary of the Pennsylvania Department of Health Requiring Universal Face Coverings unless they have a medical or mental health condition or disability. Face coverings may be removed when eating or drinking and during “face mask breaks” as long as 6 feet social distancing can be maintained. SVFA will work with parents/students and staff who are at higher risk for severe illness to ensure their optimal safety utilizing guidance per the CDC. SVFA will utilize the same protocol for ensuring the classroom is properly staffed during school hours. If SVFA is unable to meet the needs of the students with available staff for the maximum safety of the staff and students it may be

determined for the school to be closed until adequate staff are available. School closures will be communicated to school families as soon as the decision is determined. SVFA is committed to ensuring that all students receive quality learning. SVFA strives to support students and families so that students needs are met educationally, socially, emotionally and spiritually.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>SVFA will work with parents/students and staff who are at higher risk for severe illness to ensure their optimal safety. SVFA will utilize resources from the CDC to aid in protecting students and staff at higher risk for severe illness.</p> <p>CDC People who are at increased risk for severe illness CDC People who need to take extra precautions CDC Other at-risk populations</p>		<p>Cynthia Nicklas, School Board member</p>	<p>none</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>All staff must wear a face covering (cloth mask or face shield) that covers their nose and mouth inside the school and while outside unless engaged in physical activity during recess or physical education.</p> <p>Staff are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school.</p> <p>Staff may remove face coverings when they are: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.</p> <p>Transparent face coverings are permitted and SVFA will provide transparent face coverings for staff use during school hours.</p> <p>Staff should have multiple face coverings so they can be washed daily and have back-ups available in case they get soiled or misplaced.</p>		<p>Pastor Carl Nicklas, Principal and School Board President</p>	<p>Face coverings; transparent face shields</p>	<p>Y</p>

<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>All students must wear a face covering (cloth mask or face shield) that covers their nose and mouth inside the school and while outside unless engaged in physical activity during recess or physical education.</p> <p>Students are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school.</p> <p>SVFA will teach students how to properly wear a face covering (cover nose and mouth), to maintain hand hygiene when removing the face covering for meals and physical activity, and how to replace and maintain (washing regularly) a cloth face covering.</p> <p>Students may remove face coverings when they are: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.</p> <p>Transparent face coverings are permitted and SVFA will provide transparent face coverings for student use during school hours. Students should have multiple face coverings so they can be</p>		<p>Pastor Carl Nicklas, Principal and School Board President</p>	<p>Face coverings; transparent face shields</p>	<p>Y</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	washed daily and have back-ups available in case they get soiled or misplaced.				
Unique safety protocols for students with complex needs or other vulnerable individuals	SVFA will work with parents/students who are at have complex needs to ensure their optimal safety. SVFA will utilize resources from the CDC to aid in protecting students with complex needs. CDC People who are at increased risk for severe illness CDC People who need to take extra precautions CDC Other at-risk populations		Cynthia Nicklas, School Board member	none	Y
Strategic deployment of staff	SVFA staff will work to ensure students have access to quality learning opportunities and to support their social emotional wellness whether the students are at home or in the school environment.		Pastor Carl Nicklas, Principal and School Board President	none	Y

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
Other cleaning, sanitizing, disinfecting, and ventilation practices	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
* Identifying and restricting non-essential visitors and volunteers	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
Limiting the sharing of materials among students	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
Staggering the use of communal spaces and hallways	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
Adjusting transportation schedules and practices to create social distance between students	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
* Protecting students and staff at higher risk for severe illness	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
* Use of face coverings (masks or face shields) by all staff	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
* Use of face coverings (masks or face shields) by older students (as appropriate)	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
Unique safety protocols for students with complex needs or other vulnerable individuals	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020
Strategic deployment of staff	Teachers & School Board	Pastor Carl Nicklas, Principal and School Board President	In-Person	Pennsylvania Department of Education CDC Template	7-7-2020	9-4-2020

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Implementation of Health & Safety Plan	Parents	Pastor Carl Nicklas, Principal and School Board President	In-Person Parent Meeting	9-1-2020	9-3-2020
Changes to the Health & Safety Plan	Parents	Pastor Carl Nicklas and School Board President	Individual Phone Calls, emails, and text messages	9-1-2020	
Ongoing updates and addressing concerns	Parents	Pastor Carl Nicklas and School Board President	Individual Phone Calls, emails, and text messages	9-1-2020	

Health and Safety Plan Summary: **Shenango Valley Faith Academy**

Anticipated Launch Date: **9/8/2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Clean and disinfect frequently touched surfaces and objects within the school at least daily, including but not limited to door handles, light switches, desks, tables, microwave, sink handles, toilets. Restrooms will be sanitized before and after scheduled restroom breaks. Scoring and testing tables will be sanitized between each student use.</p> <p>Increase circulation of outdoor air by opening windows and doors when possible.</p> <p>Students will not be present when disinfectants are being used.</p> <p>Students will not participate in disinfecting activities</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p> <p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> <p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Students will occupy every other desk in order to maintain a 6 feet separation. Students and staff will observe 6 feet social distancing at all times when possible. Teachers desks will have plexiglass shields to separate from students when the need arises for students to approach the teacher's desk.</p> <p>Students will be encouraged to remain at their desks as much as possible. Lunch tables may be utilized by staggering lunch breaks and a spacing pattern to maintain 6 feet distancing. Only 1 student at a time will be permitted at the cubbies. Students will need to wait in the classroom for their turn at the cubbies. There will be no sharing of food or utensils.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>Staff and students will perform proper handwashing with soap and water for at least 20 seconds frequently throughout the day. Handwashing will be performed before and after eating or preparing food, after touching their face, after using the restroom, after coughing or sneezing, after handling face mask, after touching garbage, etc. Alcohol based sanitizer will be readily available for students and staff for when handwashing is not available. Alcohol based sanitizer will be at least 60% alcohol. Adequate supplies including soap, hand sanitizer, paper towels, tissues and no touch trash cans will be available. Students will be monitored and educated on proper hand hygiene daily.</p> <p>Posters and signs for proper hand hygiene, when to stay home when sick, social distancing, proper covering of coughs and sneezes, use of face masks/coverings etc will be posted in highly visible places including the entrance, classrooms, and restrooms.</p> <p>Nonessential visitors will be restricted from entering SVFA suite and classrooms. SVFA door is kept locked during school hours and visitors need permission to gain entry. If a visitor is deemed essential and permitted to gain entry, they will be required to answer screening questions and have their temperature checked. Entry will be permitted based on outcome of screening questions and temperature results. Face coverings must be worn by visitors unless they have a medical or mental health condition or disability the precludes the wearing of a face covering.</p> <p>SVFA students and staff will maintain 6 ft social distancing for any recess or physical education classes. Students will not be required to wear face coverings while actively engaged in workouts. Face coverings are to be worn during recess or physical education if not actively engaged in physical activity. Proper hand hygiene will be performed before and after recess or physical education class. Student's belongings will be kept separated from other students in individually labeled cubbies or at the student's desk. Adequate supplies or materials will be available to prevent sharing between students. Students should expect to provide any supplies needed as requested by SVFA. Materials that do have to be shared by students will be cleaned and sanitized between uses. Items that can't be cleaned by usual cleaning and sanitizing methods will be quarantined from use for 3 days. Students will be monitored and educated daily regarding not sharing belongings with other students.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Students will be encouraged to remain at their desks as much as possible. Lunch tables may be utilized by staggering lunch breaks and a spacing pattern to maintain 6 feet distancing. Only 1 student at a time will be permitted at the cubbies. Students will need to wait in the classroom for their turn at the cubbies. Students and staff will maintain 6 ft social distancing in the hallway and stay to the right of the hallway to maintain distance of others that may be walking in the other direction.</p> <p>Students at SVFA tend to arrive at different times due to having different modes of transportation and being bused from various school districts. Students should be aware of others possibly entering or exiting the school at the same time and maintain 6 ft social distancing. Students, staff and visitors are required to wear face coverings when entering and exiting the building that houses SVFA.</p> <p>The number of individuals in the classrooms and other spaces utilized by SVFA is inherently limited due to small enrollment. SVFA will not plan to enroll more students than would be safe for the size of the school space. Visitors will be restricted from entering the classroom unless deemed essential.</p> <p>Parents will be responsible for coordinating any childcare before or after school hours and transportation associated with the child care. Any modification of school hours or of the school calendar will be communicated to parents and any school districts providing busing as soon as possible once the change has been made.</p> <p>Any school gatherings, events or activities will be limited to those that can occur while maintaining social distancing and following other guidelines according to Pennsylvania Department of Health. Students who are transported to and from school utilizing their public school district buses will follow guidelines for social distancing and safety practices as directed by the school district/bus system.</p>

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Parents will be given a prescreening form to use daily to help them determine if their child is safe to report to school. School staff will also ask screening questions and check each student's temperature prior to the admittance to the classroom each day.</p> <p>If a student is symptomatic of COVID-19 they will be isolated in a separate room from the other students until a parent/guardian picks the student up to take him/her home.</p> <p>The isolation room will be cleaned and disinfected after at least 24hrs using the CDC Guidance on Cleaning and Disinfecting</p> <p>SVFA will utilize Pennsylvania Department of Health's COVID-19 Symptomatic K-12 Student or Staff Process Flow to determine steps schools should take when a student or staff member present with symptoms of COVID-19 but are not a confirmed case, including criteria for returning to school. Staff/students who tested positive for COVID-19 or who had symptoms may return to school 10 days after symptoms first appeared and 24 hours with no fever without the use of fever-reducing medications and other symptoms of COVID-19 are improving. Staff /students who have had close contact with someone with COVID-19 should stay home for 14 days after their last exposure to that person. However, anyone who has had close contact with someone with COVID-19 and who developed COVID-19 illness within the previous 3 months and has recovered and remains without COVID-19 symptoms (for example, cough, shortness of breath) does not need to stay home. Parents of students should be in close communication with school staff to report any positive testing, symptoms indicative of COVID-19 or exposure to someone one with COVID-19 (close contact). School staff will work closely with parents to help make decisions regarding their student for their safety and the overall safety of the school</p> <p>Staff and school families will be notified by phone of any school closures. Any changes in safety protocols will be communicated in writing to parents/students as they occur</p> <p>Daily screening and contactless temperature checks of all staff and students will occur each day before entry in the classroom.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>SVFA will work with parents/students and staff who are at higher risk for severe illness to ensure their optimal safety. SVFA will utilize resources from the CDC to aid in protecting students and staff at higher risk for severe illness.</p> <p>CDC People who are at increased risk for severe illness CDC People who need to take extra precautions CDC Other at-risk populations</p> <p>All staff must wear a face covering (cloth mask or face shield) that covers their nose and mouth inside the school and while outside unless engaged in physical activity during recess or physical education.</p> <p>Staff are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school.</p> <p>Staff may remove face coverings when they are: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.</p> <p>Transparent face coverings are permitted and SVFA will provide transparent face coverings for staff use during school hours. Staff should have multiple face coverings so they can be washed daily and have back-ups available in case they get soiled or misplaced.</p> <p>All students must wear a face covering (cloth mask or face shield) that covers their nose and mouth inside the school and while outside unless engaged in physical activity during recess or physical education.</p> <p>Students are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school.</p> <p>SVFA will teach students how to properly wear a face covering (cover nose and mouth), to maintain hand hygiene when removing the face covering for meals and physical activity, and how to replace and maintain (washing regularly) a cloth face covering.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Students may remove face coverings when they are: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.</p> <p>Transparent face coverings are permitted and SVFA will provide transparent face coverings for student use during school hours.</p> <p>Students should have multiple face coverings so they can be washed daily and have back-ups available in case they get soiled or misplaced.</p> <p>SVFA will work with parents/students who are at have complex needs to ensure their optimal safety.</p> <p>SVFA will utilize resources from the CDC to aid in protecting students with complex needs.</p> <p><u>CDC People who are at increased risk for severe illness</u></p> <p><u>CDC People who need to take extra precautions</u></p> <p><u>CDC Other at-risk populations</u></p> <p>SVFA staff will work to ensure students have access to quality learning opportunities and to support their social emotional wellness whether the students are at home or in the school environment.</p>

Health and Safety Plan Governing Body Affirmation Statement

Shenango Valley Faith Academy School Board reviewed and approved the Phased School Reopening Health and Safety Plan on **8-30-2020**.

The plan was approved by a vote of:

 4 Yes

 0 No

Affirmed on: **8-30-2020**

By:

A handwritten signature in black ink that reads "Carl A. Nicklas DCC". The signature is written in a cursive style with a large, sweeping initial "C".

Rev. Dr. Carl A. Nicklas

School Board President